



SKAGIT COUNTY PUBLIC WORKS DEPARTMENT

1800 Continental Place, Mount Vernon, WA 98273-5625
(360) 416-1400

Skagit County Ferry Division Request for Qualifications Marine Engineering & Naval Architect Services

MUST BE AN APPROVED CONTRACTOR ON THE MUNICIPAL RESEARCH AND SERVICES CENTER MRSC ROSTER IN ORDER TO SUBMIT QUALIFICATIONS THIS PROJECT <http://www.mrscrosters.org>

Due:

Tuesday, April 30, 2024, no later than 2:00 p.m.

Submit to:

Captain Rachel Rowe, Ferry Operations Division Manager

Email rowe@co.skagit.wa.us, subject line "On-Call Engineering & Naval Architecture Services"

Scope of Work:

Skagit County is interested in obtaining marine engineering and naval architecture services for the Ferry Division of the Public Works Department. The Guemes Island Ferry has been owned and operated by Skagit County since the early 1960's. The current vessel, Guemes, was built in 1979 and put into service in 1980.

Guemes is U.S. Coast Guard (USCG) inspected as a Subchapter T passenger vessel. The USCG requires that the vessel be dry-docked every 24 months for inspection. The last haul-out and maintenance was performed in March 2023. The ferry is scheduled for another haul-out and maintenance in 2024 or 2025. It is anticipated that within the scope of work for this contract, the selected Consultant will provide contract plans and specifications and shipyard support for the Ferry Division.

At this time, Skagit County is hiring for services that include, but may not be limited to: 1) assisting Skagit County in the preparation of shipyard contract specifications, provisions and plans; 2) providing shipyard support while Guemes is in dry dock; 3) working with the County to assemble maintenance plans based on replacement schedules for the vessel and machinery; 4) provide engineering for other vessel-related projects; and 5) other tasks and services as needed associated with preserving/maintaining the vessel or tasks arising from any of the aforementioned services.

It is anticipated that the contract term shall be for a period of two years, with the option, at the sole discretion of the County, to extend for an additional two years. The total contract amount is estimated at \$200,000 over the initial two-year period.

Submittal:

Cover letter shall include the following information: Firm name, phone number, and email address; Name of Principal-in-Charge, Project Manager, and Key Personnel. The submittal package shall be limited to one (1) page cover letter and a maximum of six (6) pages of qualifications (single-sided, letter size), stating qualifications. Submittals that exceed the maximum number of pages or do not include the specified data will not be accepted.

Submittals will be evaluated and ranked based on the following criteria:

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1) key personnel; 2) firm experience; 3) ability to meet schedule; 4) past performance; 5) in-house expertise; 6) familiarity with county public agency projects; 7) references. Selection will be made on qualifications submitted.

Please submit your Statement of Qualifications to Rachel Rowe, Ferry Operations Division Manager, via email at: rrowe@co.skagit.wa.us by Tuesday, April 30, no later than 2:00 p.m. No submittals will be accepted after that date and time. Any questions regarding this project shall be directed to Captain Rachel Rowe at (360) 416-1466, or by email at rrowe@co.skagit.wa.us.

Persons with disabilities may request this information be prepared and supplied in alternate forms by calling Michael See. at (360) 416-1400, or email him at michaels@co.skagit.wa.us.

The Skagit County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

For questions regarding Skagit County's Title VI Program, you may contact the Public Works Department's Title VI Coordinator, Michael See at (360) 416-1400.

The Board of Skagit County Commissioners reserves the right to reject any or all submittals.



Captain Rachel Rowe
Ferry Operations Division Manager

Proof of Insurance:

The Contractor shall provide proof of insurance for Professional Liability in the amount of \$1,000,000.00 to cover Contractor's activities during the term of this Contract. Contractor's insurance coverage shall be primary. Any insurance proceeds in excess of the limits and coverage required in this agreement and which is applicable to a given loss will be available to the County. Proof of insurance shall be in a form acceptable and approved by the County.